

**BOARD OF EXAMINERS OF ELECTRIC CONTRACTORS
FIRE ALARM, BURGLAR ALARM AND LOCKSMITH
ADVISORY COMMITTEE**

**BUSINESS MEETING
November 18, 2014**

PUBLIC SESSION MINUTES

1. CALL TO ORDER

The meeting of November 18, 2014 was called to order at 9:35 A.M. by Committee Chairman Charles Okun. All requirements of the Open Public Meetings Act have been complied with in accordance with N.J.S.A 10:4-6. The notice of the meeting has been mailed to the Newark Star Ledger, Courier Post and the Trenton Times. The notice has also been sent to the Secretary of State, Trenton, New Jersey.

The Committee saluted the flag.

ROLL CALL

The following members were present:

Chief Steven Crawford

Keith Eaves

William Hartung

Brian Kubiel

Charles Okun

David Rible

Robert Shoremount

Walter Wargacki Jr.

Also present were:

Joseph Donofrio, Deputy Attorney General, Division of Law

David Freed, Acting Executive Director

George De Luca, Administrative Analyst

The following members were not present:

William Fury

Lt. Matthew Horner

Jon D. Sprague

Also not present:

Joseph Cantalupo Liaison, Board Of Examiners Of Electrical Contractors

Off Agenda

Deputy Attorney General Joseph Donofrio formally administered the Oath of Office to recently appointed Committee member Brian Kubiel.

2. Announcements

There were no announcements made at this Public Session.

3. Chairman's Report

There was no Chairman's Report provided at this Public Session.

4. Executive Director's Report

Acting Executive Director David Freed discussed the process by which PSI Services, LLC has enlisted the Committee's assistance as subject matter experts for approval of licensing examinations. Mr. Freed then coordinated/scheduled upcoming Committee member participation in small group "webinars" to review exam content.

5. Approval Of Public Session Minutes

Motion was made by David Rible and seconded by Walter Wargacki to approve the September 16, 2014 Public Session minutes as presented. Motion carried unanimously with the exception of Brian Kubiak who abstained as he was not present for the September 16 meeting.

6. Continuing Education Subcommittee Report

- Review of C.E. Sponsor Applications

SecurityCEU.com (Proposed New Sponsor)

Request for approval of 53 new on-line courses and one new instructor. Requested courses proposed for category coding to include: Business; Law/Code; Safety; Technical Electronic Security; Technical Fire Alarm.

Proposed Instructor: Allen Holz

Motion was made by Walter Wargacki, seconded by Chief Steven Crawford, and unanimously carried to hold the entire SecurityCEU.com continuing education application in abeyance pending Committee staff's request for, and receipt of, additional instructor background/expertise for Committee review. Mr. Freed shall request the additional detail pursuant to N.J.A.C. 13:31A-1.12(f)(2ii) which requires submission of "The curriculum vitae of each lecturer, including specific background that qualifies the individual as a lecturer of repute in the area of instruction." Robert Shoremount is recused from matters pertaining to continuing education.

Honeywell Fire Systems Group (Sponsor# FBLSP043)

Installation of IntelliKnight Addressable FACP's - TECFA-16(43)C029 (24 hrs.-3 days)

Instructors:

Brian Brownell - FBLSP043-12 (previously approved)

Shawn Burke - FBLSP043-09 (previously approved)

Phiphop Sengchanh - FBLSP043-08 (previously approved)

Motion was made by Walter Wargacki, seconded by David Rible, and unanimously carried to approve the one new course and three previously approved instructors as noted above. Robert Shoremount is recused from matters pertaining to continuing education.

NJESA (Sponsor # FBLSP002)

NJ Licesning Law - L/C-16(02)C070 (2 hrs.)

***Insight Into Alarm Liability & Understanding Your Business Insurance -
BUS-16(02)C071 (1 hr.)***

This is Bitcoin - BUS-16(02)C072 (1 hr.)

***NFPA Codes & Standards, Development Processes & Review - L/C-16(02)C073
(2 hrs.)***

Introduction to Cloud computing & Paperless Office - BUS-16(02)C074 (2 hrs.)

2015 Significant Changes Update - TECES-16(02)C075 (8 hrs.)

Profiting From Digital Surveillance 2.0 - TECES-16(02)C076 (2 hrs.)

Basics of Networking Communications - TECES-16(02)C077 (2 hrs.)

Ethics & Values positioning For Recruiting - BUS-16(02)C078 (2 hrs.)

Selling to Baby Boomers & Monthly Review Millennials - BUS-16(02)C079 (2 hrs.)

Arc Flash Awareness - SAF-16(02)C080 (2 hrs.)

Federal Business Small business Advocate - BUS-16(02)C081 (2 hrs.)

Outdoor Wireless Networks, Technology Solutions - TECES-16(02)C082 (2 hrs.)

Proposed Instructors:

John Drucker - previously approved as FBLSP002-05

Charles Holtzman - previously approved as FBLSP002-09

Ken Krisby - previously approved as FBLSP002-20

Michael Revness - previously approved as FBLSP027-01 & FBLSP062-02

Alexander Clark

Bart Didden

Frederic Farcy

Greg Hollingsworth

Michael Keegan

James Mundy Jr.

Sherry Rose

Michael Silva

Guy Walker

Motion was made by Walter Wargacki and seconded by William Hartung to tentatively approve all course offerings noted above while holding instructor approvals in abeyance. Tentative course approvals to be contingent upon Committee staff's request for, and receipt of, instructor resumes for Committee review pursuant to N.J.A.C. 13:31A-1.12(f)(2ii). Motion carried with Chief Steven Crawford dissenting. Robert Shoremount is recused from matters pertaining to continuing education.

7. Correspondence

- Kastle Systems International LLC

Correspondence was received from Ms. Amanda Mull, Corporate Compliance Officer for Kastle Systems International LLC ("Kastle"), stating the business had acquired two entities licensed to do business in New Jersey (Mutual Central Alarm Services - 34BF00019500 & Stat-Land Security Services - 34BX0001000). Kastle wishes to consolidate all of the businesses under the same federal employer identification number while conducting business going forward using all three business names with existing customer bases continuing to be served by the same personnel from existing locations. Additionally, Kastle wishes to use a single individual to qualify all of the business operations.

Roundtable discussion ensued regarding business qualifier(s), insurance/bond coverage, usage if multiple dba names and whether all employees will be employed by Kastle.

Motion was made by Chief Steven Crawford, seconded by William Hartung, and carried unanimously to table any determination on the request and to direct Deputy Attorney General Donofrio to send correspondence to Ms. Mull requesting clarification as to whether or not all those employed are to be direct employees of Kastle and with regard to supervisory capabilities of a single business qualifier.

8. For Advisory Committee Review

- PSI Services LLC, Exam Content Outlines

Mr. Freed provided a status update regarding the transition to PSI Services, LLC for the administration of licensing examinations. General roundtable discussion ensued regarding the exam content outlines as provided by PSI.

Motion was made by Walter Wargacki, seconded by David Rible, and carried unanimously to approve the exam content outlines as provided by PSI.

- CY 2015 Advisory Committee Meeting Dates

Meeting rooms have been reserved and dates established for calendar year 2015 Advisory Committee meetings. The meeting dates have been posted on the Committee's web site.

9. Review Of Applications

The following individuals were provisionally approved to sit for examination:

Scott J. Christensen - Burglar Alarm license application
Nicholas Franko - Burglar Alarm & Fire Alarm license applications
Barry P. Glick - Burglar Alarm license application
Matthew S. Hamerman - Fire Alarm license application
Marc A. Josephsen - Locksmith license application
David J. Mazzola - Burglar Alarm license application

Applications for the following individuals were held in abeyance:

Norman Bostic III - Burglar Alarm license application
George Diaz - Locksmith license application
John J. Larcher - Burglar Alarm license application
Randy L. Mullis - Burglar Alarm license application

The following businesses were provisionally approved for business licenses:

Ace Lock & Security LLC - Locksmith Business (LX)
Affordable Fire Solutions LLC - Burglar Alarm Business (BX)
Chrome Security Systems, LLC - Burglar Alarm Business (BX)
Let's Think Wireless LLC - Burglar Alarm Business (BX)
GRM Facilities Management Inc. - Fire Alarm Business (FX)
Hi-Tech Security Systems LLC - Burglar Alarm Business (BX)
KOA Technologies Inc. - Burglar Alarm & Fire Alarm Business (BF)
Minnwhale LLC dba Petro Security - Burglar Alarm & Fire Alarm Business (BF)

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Official Quality Products dba Official Security Systems-Burglar Alarm & Fire Alarm Business (BF)
Smart Home Security LLC - Burglar Alarm & Fire Alarm Business (BF)
Virsig LLC - Burglar Alarm Business (BX)

Off Agenda

Following Executive Session discussion and review with counsel, the Committee returned to Public Session and the two public actions below were announced.

*- Executed Consent Order - Michael DiCicco (34LS00008000)
t/a Interstate Locksmith, Inc. (34LX00013400)
t/a Sage Business Enterprises, Inc. (34LX00013500)
t/a 888-USA-Lock LLC (34LX00013300)*

In advance of today's Advisory Committee meeting an executed (signed) Consent Order pertaining to the above has been received by DAG Donofrio.

*- Interim Consent Order - Michael L. Ardrey (34BA00085700)
Voluntary Surrender of License*

Due to the exigent nature of criminal charges made known to the Committee following Mr. Ardrey's arrest on October 10, 2014, DAG Donofrio requested that Advisory Committee Chairman Charles Okun take executive action in lieu of a public meeting to approve the terms of this Consent Order. The Advisory Committee today voted unanimously to formally approve the terms of the Consent Order.

Both actions are to be posted and complete details will be available for the public on the Advisory Committee's web site.

10. Adjournment

Motion was made by Walter Wargacki, seconded by David Rible, and carried unanimously to adjourn the Public Session and move to Executive Session at 11:00 a.m.

Respectfully Submitted,

David Freed
Acting Executive Director